#### **Course Registration Four Minute Friday Transcript**

# Kara Snyder

Kara, hello and welcome to a special edition of the Podcast, the podcast produced by the College of Applied Science and Technology. I'm your host, Kara Snyder, and I serve as the assistant dean of marketing communications and constituent relations for the College. Our four minute Friday episodes are quick chats about what's up on campus, helping you to make the most of your time as a red bird. Today, we have the opportunity to talk with Daphne Walker, academic advisor in the School of Kinesiology and Recreation. Welcome and thank you for being here.

### **Daphyne Walker**

Thank you for having me. Kara, it's my pleasure.

#### Kara Snyder

Well, this is going to be fun. I have a couple quick questions for you, and I think you're going to be a wealth of knowledge for us. So let's start by thinking about, you know, if I'm a student, how can I prepare for the upcoming course registration?

### **Daphyne Walker**

Well, the first thing we would recommend a student do at this time is to schedule an advisement appointment with their advisor so that they can have their academic plans created, or their academic plans updated, so they are given information about what they should enroll in for the spring 26 semester

#### Kara Snyder

and what is the best way to schedule that appointment. So we

### **Daphyne Walker**

all have an appointment link that is in their my ISU under their advisor. It's under our advising picture. When they log in, they can see it. And our appointment links are there for each individual advisor, they can click on that link and schedule our next available appointment.

#### Kara Snyder

And when does registration open and close? How should I plan for this?

# **Daphyne Walker**

So registration is opening on the 13th, but you know, each individual is assigned a registration date based on class standing. So the 13th of October is the very first day of

registration. On October 1 typically, registration dates are available for students to see in their my Illinois State, and that's where they'll find when their actual registration date is and the actual time that registration opens for them. Registration will remain open for the spring semester through the second week of classes in the spring. Great.

#### Kara Snyder

And how do I find out if I have a hold on my account? And if I have a hold on my account, does that prevent me from being able to register and enroll in courses?

# **Daphyne Walker**

So to find out how a student has a hold on their account, they will log into their my ISU, click on their student center, and then there's a box in there that says holds. They will click in that box to see the type of holds that they have. So if they have a student account, hold, a housing, hold, immunization hold, they will not be able to register until they have those holds removed. There will be a link under each hold category with the contact information for the department that is placed a hold. It is a student's responsibility to get in touch with those departments to see how they can have those holds removed before their registration

### Kara Snyder

date. And what do I do if I want to register for a section that is

### **Daphyne Walker**

full? So you know, across campus is different. But in the Kar department, if a student is in our department needing a course that's closed, the first place to start is with your advisor. What we do over here? If a student absolutely must have the class, we're going to provide an override for the student. If the student can wait, then we will make recommendations for a different course. If a student is looking at a course across campus, there is an override request form that a student can fill out, and they can find that in their my as well, and they will submit that override requests form to the department that they're interested in, and then the department gets to decide whether or not they will be able to grant them an override.

### Kara Snyder

And is there any other advice you would like to share that may help students as we approach registration.

#### **Daphyne Walker**

You know, that's a great question. I think what students need to know, especially our students, who are just starting their journey, that the most important thing that they do each semester is to make an appointment with their advisors outside of the classroom. I think we offer all of the resources and information that they'll need to graduate on time. So, you

know, contact your advisor. I just had two students come in to see me yesterday, distressed, and I was able to help them sort through some things. Get to know your advisors. We're going to be the ones who can advocate for you. We are the only ones who can communicate with your faculty about your progress in their classes, and so, you know, I think that they should really get to know their advisors, just so that they can have someone to talk to if they need some help with registration or any other thing that's happening on this campus.

# Kara Snyder

That's great advice. Thank you, Daphne, and thanks again for being here.

### **Daphyne Walker**

You're welcome. You know, this is my last semester. So it is a pleasure to talk to you and to the students about advising. I've enjoyed over 20 something years as an advisor, so I'm happy you chose me. Thank you.

# Kara Snyder

That's exactly why I chose you. I knew you'd had a ton of experience, and I was really excited to chat with you before you retire. That was Daphne Walker act. Academic Advisor in the School of Kinesiology and Recreation. Thanks for tuning in to this episode of four minute Fridays. If you have an idea of something we should chat about on these short episodes, contact information is in the show notes. Foreign.